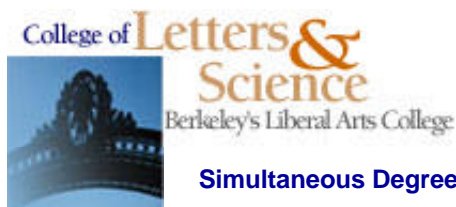


## Undergraduate Advising



### Simultaneous Degrees Application Packet

Your application must be reviewed and approved by the major advisers in both colleges or schools, who will verify that your proposed program satisfies all college/school and major requirements and conforms to anticipated departmental course offerings. **The planned program you submit, outlining a course of study in both majors, is a contract between yourself, the major departments, and the colleges or schools. Any change in the major programs must be cleared with the major adviser and Dean's representative in both colleges or schools.**

#### Instructions

Print and complete these five pages, obtaining signatures as required:

- This instruction page
- The Program Planning Form, signed by both major advisers
- The Double Major or Simultaneous Degrees page, indicating the courses you need for each major or department, signed by both major advisers
- The Petition to Declare a Major, signed by the major advisor in L&S
- The Petition to Declare Simultaneous Degrees

If you are currently enrolled in another school or college, you must first submit these five pages to your Dean's office so that the Petition to Declare Simultaneous Degrees is approved and signed by the appropriate authority **BEFORE** you submit it to Letters & Science. If you have followed all of the above instructions and met all the criteria listed below, make and retain a copy of your five page packet and submit the original packet to 113 Campbell Hall. It will be reviewed by a College Adviser and retained in your College file if approved.

In order to meet the senior residence requirements of each college or school, you must submit your application packet at least two semesters prior to your anticipated date of graduation. **Note: You will not be permitted to register after the last semester indicated on your planned program.**

**Your application for simultaneous degrees will be considered only when ALL of the following requirements have been met or are included in your program:**

- At least one semester has been completed at UC Berkeley and your overall grade point average is 2.0 or higher. If you are from a school or college other than Letters and Science, your request is more likely to be approved if you meet all other criteria and have a 3.0 or higher GPA.
- Both halves of the College's reading and composition requirement, the foreign language, and quantitative reasoning requirements have been completed or included in your program.
- The 7-course breadth requirement has been completed or is included in your program. **LIST** below the courses you are using to satisfy this requirement. A course can satisfy only one of the 7-course breadth requirements.

Arts & Literature:

Philosophy & Values:

Biological Science:

Physical Science:

Historical Studies:

Social & Behavioral Sciences:

International Studies:

- Your program includes no more than two upper-division courses which overlap between the two majors.
- Your planned program lists all courses you are taking from the summer session or semester in progress until graduation. Your program must include any remaining University, campus, College, and major requirements. Note that a minimum of 13 units is required each semester unless the College has given you approval for an exception to this minimum.
- Your planned program includes sufficient units to meet upper division requirements, senior residence, and all other unit requirements for the College of Letters and Science (see Earning Your Degree or ls-advise.berkeley.edu for more information).
- Your planned program indicates graduation no later than the semester you exceed 136 units; however, you will be permitted one additional semester if you exceed 136 units during the eighth semester of all institutions attended. AP or IB units and units completed before high school graduation do not count towards this 136 unit ceiling.

**Please Note: You can use InfoBears, or the transcript or profile screen on BearFacts, to confirm your Simultaneous Degrees approval one month after you submit the application packet to the College office. If there is a problem with your application, you will be notified by email.**



# PROGRAM PLANNING FORM

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Student name

Student ID number

Email address

Phone number

Major(s) / Intended

Graduation date      Total units

**PLEASE CHECK ALL THAT APPLY:**

- Double Major                       Change of College into Letters and Science                       Change of Major over 90 units
- Simultaneous Degree               Readmission to: Fall \_\_\_\_ Spring \_\_\_\_                       Excess Units

**PROPOSED SCHEDULE OF CLASSES:**

Beginning with the CURRENT term, indicate all courses you plan to take, including those needed to complete major(s), college/school, and university requirements (see the *L&S Guide to Earning Your Degree* for details). **A minimum of 13 units must be listed** for each semester unless you are/will be approved for a reduced course list by Letters and Science.

Fall _____	Units
<b>Total</b>	

Spring _____	Units
<b>Total</b>	

Summer _____	Units
<b>Total</b>	

Fall _____	Units
<b>Total</b>	

Spring _____	Units
<b>Total</b>	

Summer _____	Units
<b>Total</b>	

Fall _____	Units
<b>Total</b>	

Spring _____	Units
<b>Total</b>	

Summer _____	Units
<b>Total</b>	

Major adviser

Date

Major adviser

Date

Approved by

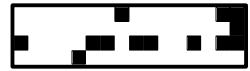
Date

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# Petition for Simultaneous Degree

University of California, Berkeley



100043

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Student name (please print)

Student ID number

Email address

Phone number

Home college and current major

## Major #1:

### Lower division courses:

(list all courses for the major already completed, currently enrolled in, and those yet to be completed)

Dept & course no.	When completed	Where completed

### Upper division courses:

(list all courses for the major already completed, currently enrolled in, and those yet to be completed)

Dept & course no.	When completed	Where completed

## Major #2:

### Lower division courses:

(list all courses for the major already completed, currently enrolled in, and those yet to be completed)

Dept & course no.	When completed	Where completed

### Upper division courses:

(list all courses for the major already completed, currently enrolled in, and those yet to be completed)

Dept & course no.	When completed	Where completed

List upper division courses which overlap to complete requirements in both majors. Programs with more than two overlapping courses will be denied.

1. \_\_\_\_\_

2. \_\_\_\_\_

\* REQUIRED SIGNATURES

Major #1 adviser

Date

Major #2 adviser (\* except for Engineering) Date

Completed by

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Date

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# PETITION TO DECLARE SIMULTANEOUS DEGREES

Instructions (to be completed in the following order)\*:

1. Consult with home college for appropriate forms, procedures, and deadlines.
2. Obtain approval and signatures from each major department.
3. Obtain signature from the Dean's Office of your *home* school/college on this form.
4. Obtain signature from the Dean's Office of your *second* school/college on this form.
5. Within four to six weeks, check InfoBears or BearFacts to be sure that your application has been approved.\*

\*Procedure varies somewhat for the College of Engineering.

Name \_\_\_\_\_ SID# \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail Address \_\_\_\_\_

I am requesting Simultaneous Degrees in the College/School of \_\_\_\_\_  
(home college)

with a major in \_\_\_\_\_ and the College/School of \_\_\_\_\_  
(second college)

with a major in \_\_\_\_\_.

**Student Statement:** *I understand that I will be held to the academic policies and procedures (e.g., unit or term maximums, add/drop/withdrawal deadlines, readmission criteria, etc.) of both schools or colleges. I further understand that all changes to my class schedule require approval from 1) both of my major advisors, and 2) the Dean's office in each college or school (four signatures total).*

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

Office use only:

Approved by \_\_\_\_\_ (Dean of home college or school) on \_\_\_\_\_ (date)

Approved by \_\_\_\_\_ (Dean of second college or school) on \_\_\_\_\_ (date)

Term Simultaneous Degrees effective \_\_\_\_\_ (determined by second college)

Home college/school code \_\_\_\_\_ major code \_\_\_\_\_

Second college/school code \_\_\_\_\_ major code \_\_\_\_\_

Posted by Records \_\_\_\_\_ (initials) on \_\_\_\_\_ (date)